



For office use only:
Trial Date/Teacher: _____
Signed up? ____ Start date/time _____
Amt Due: _____ Date Pd. _____
Notes: _____

Student Registration Form

Student Name	Parent Name (A) (if student is less than 18 years old)
Student Date of Birth Male/Female	Work Address (A)
Student Current School Grade Level	Work Phone (A) Cell Phone (A)
Home Street Address	Parent Name (B) (if student is less than 18 years old)
City, State, Zip Code	Work Address (B)
Home Phone	Work Phone (B) Cell Phone (B)
Preferred Email Address (for event notifications, updates, surveys, etc.)	Emergency Contact (if different from above) Phone

1. How did you hear about us? [Please check all that apply]

Flyer____ Friend*____ Website____ Store Front/Banner ____ Craig’s List____ Local YP/Magazine ____ Yelp ____ Facebook ____

*If referred by friend, please list friend’s name: _____

2. What music class(es) are you interested in? [Circle all that apply]

Piano Violin Viola Cello Guitar (Classical, Electric Bass) Voice
 Flute Trumpet Trombone Drums/Percussion Ukulele Composition

3. Are you interested in Individual Instruction, or Group Lessons? (please check) Group ____ Individual ____

If you selected **Individual** lessons, please specify date availability, time, and time length.

Days _____ Time availability _____ Time Length (mins) 30 45 60 60+

Young Musicians (ages 3-5 only) Piano (Beginner) Guitar (Beginner or Intermediate)

Ukulele (Beginner) Voice (Beginner or Intermediate) Violin (Beginner)

Days _____ Time availability _____ Time length (mins) 45 60

4. Select any of the following what your musical goals are: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Classical Training | <input type="checkbox"/> Specialized Music Workshops – conducting, music industry skills, etc. |
| <input type="checkbox"/> Pop/ Fun Music | <input type="checkbox"/> AP Music Theory Preparation |
| <input type="checkbox"/> Jazz Improvisation | <input type="checkbox"/> Recitals/ Ensemble performances |
| <input type="checkbox"/> Adult lessons (ages 19 & above) | <input type="checkbox"/> Special Music Event Opportunities |
| <input type="checkbox"/> Young Musicians (ages 3 to 5 only) | <input type="checkbox"/> Other (Please specify) _____ |
| <input type="checkbox"/> Music Theory/Performance Examinations | |

NEXT PAGE



Registration & Payments: Students taking Private or Semi-Private lessons will be charged for a minimum of 1 month's lesson. A completed registration form and the first payment for lessons are due prior to the start of lessons. There are no registration fees. Afterwards, payment for the following month is **due one week prior to the start of the next month**. A billing statement will be issued two weeks before the end of the current month. For group lessons, a \$50 payment deposit of the 8-week session is due prior to the scheduled first lesson; final balance payment is due by the first week session. **Cash, Personal Check, Venmo or Zelle is accepted.** We discourage late payments and will incur a **\$25 late fee after the fifth day of the beginning of the month**. Payments are given by: handing to the directors of 88 Keys Music Academy, dropped off at the school mail drop box in the lobby, or mailed to the school address: 1012 S. Baldwin Ave., Suite #B; Arcadia, CA 91007 – postmarked before the 1st of the next month. There will be a **\$30 fee for all returned checks**.

Absences/ Make-Up Lessons: Students are charged for all lessons within a month, including lessons missed due to student absence. Students who cannot make it to their upcoming lesson must notify 88 Keys MA at least **24 hours in advance** (_____ **initial**) of their lesson to be entitled for a future make-up lesson. Without at least a full day's notice, for any reason, the student will forfeit the lesson. Make-up lessons are NOT allowed for Group Instruction unless the instructor must cancel a lesson. Student absences/no-shows do not merit credit, refund, or make-up lesson. Students arriving late to a lesson may be only entitled to the time remaining in the lesson slot. Make-up lessons must be taken within 2 months of the original scheduled lesson.

I understand and agree with 88 Keys MA's Absences/Make-Up policy: _____ (signature)

Floating Vacation allowances: Students enrolled in Private or Semi-Private lessons are allowed 2 student floating vacations every six months, starting from November 1st to April 30th and from May 1st to October 31st. A student floating vacation is a scheduled lesson that the student chooses not to take and is not required to do a make-up for. Students will not be charged a scheduled lesson designated as a student floating vacation. 88 Keys MA must be informed and accept that a scheduled lesson is designated as a student floating vacation 1 week prior to the scheduled lesson. The 2 student floating vacation allowances must be used within the designed 6 month timeframe and cannot be rolled over into the following 6 months. 88 Keys MA reserves the right to rescind or discontinue the use of student floating vacation allowances at any time.

Termination of Lessons (Individual Instruction): If the student decides to discontinue lessons with the Academy, please notify the Academy at least two weeks ahead of the last planned lesson. The student will be responsible for the full month tuition if he/she decides to terminate lessons before the end of the month. There are no refunds for group lessons once the student is officially registered. 88 Keys reserves the right to cancel any lessons at any time.

Delinquent Accounts: 88 Keys MA reserves the right to discontinue a student's music lessons if there is an unpaid account balance.

Faculty Cancellations: In the event an instructor must cancel a lesson, the Academy or student's instructor will contact the student and arrange for a make-up lesson at a convenient time for both parties.

Tuition & Fees: For each instrument, the student will meet the instructor for class once a week. ⁺⁺ Customized lessons may be available, depending on the instructor's time availability.

Rates are for each lesson per person:

Duration	Private*** Personalized one-on-one class	Semi-Private*** Build your own class with a friend	Group (8-week session) Minimum of 3 Students to form class
30 mins	\$36 (\$144) *	\$30 (\$120) *	N/A
45 mins	\$52 (\$208) *	\$36 (\$144) *	\$25 (\$200 for 8 weeks) **
60 mins	\$70 (\$280) *	\$50 (\$200) *	\$35 (\$280 for 8 weeks) **

*Several months throughout the year will have 5 weeks, depending on the day the student is scheduled for lessons.

Group lessons are 8-week session. There are **no refunds for group lessons. Make-ups are not allowed unless the instructor must cancel a lesson. To guarantee a spot for the group session, a \$50 deposit is due prior to the start of the first week session. Full payment is due prior to the beginning of the first session. Bring in 2 or more students for \$15 off per student!

***88 Keys MA will be closed for the following holidays: **New Year's Day Memorial Day Independence Day (July 4th) Labor Day Thanksgiving Day Christmas Eve/Day**. Students are expected to attend music class on all other holidays that fall on their regularly scheduled day.

There will be a \$30 fee for all returned checks.

I have read and agree to the above policies and am responsible for the tuition payment:

Parent/Guardian/Adult Student Signature

Date